



Floyd “Vic” Hooker Youth Fund Grant Application

The Floyd “Vic” Hooker Youth Fund carries on Vic Hooker’s legacy and wishes to support the youth of Tioga County, New York.

Applicants who have not submitted an evaluation form for previous Floyd “Vic” Hooker Youth Fund grants by the grant deadline will not be considered for funding for this grant cycle.

This application will be reviewed by the Tioga, NY Advisory Board and approved by the CFTT Board of Directors. **Deadline is Thursday, October 12, 2023 at 5:00 pm to be received at** cfield@twintierscf.org

Notification of awards will be early December. Organizations may apply annually for only one grant.

Date of Application: _____ Amount Requested: _____

Request Legal Name of Organization Applying: _____
(Should be same as on IRS determination letter and as supplied on IRS Form 990)

Alternate Name/Acronym: _____

Mission Statement:

Current Operating Budget: _____ Date of last audited or reviewed financial statements: _____

Is the organization tax-exempt under section 501(c) (3) of the Internal Revenue Code? _____

Tax ID or EIN Number: _____ Year Founded: _____

Please underline if you are another qualifying entity, please indicate which of the following: School

Governmental Church or Religious Organization for Community Benefit Project

President/Executive Director: _____ Email Address: _____

Contact Person: _____ Title: _____ (If different
from President/Executive Director)

Email Address: _____

Phone Number: _____

Address (Principal Administrative Office): _____

City/State/Zip: _____

Phone Number: _____ Fax Number _____

Website: _____



Project/Program Title:

Underline Category That Best Describes Your Request: ☐ Education ☐ Health & Human Services
☐ Arts & Culture ☐ Civic ☐ Environment ☐ Recreation & Youth ☐ Other (Please Specify)

Purpose of Grant (One sentence)

Project Begin Date: _____ Project End Date: _____

Amount Requested: _____ Total Project Cost: _____

Geographic Area Served: _____ Number of People Served: _____

Underline Type of Support Requested: ☐ New Program ☐ Existing Program ☐ Other (Please Explain)

Signature, President/Executive Director: _____

Printed Name and Title: _____ Date: _____



Floyd “Vic” Hooker Youth Fund Grant Application Narrative Form

I. Proposal Summary (Executive Summary): *The Proposal Summary should be about one paragraph of 1-3 sentences and should include the name of the project, the amount of funding requested and a general description of how the funds will be used.*

- Name of the project:
- Amount of funding requested:
- General description of how the funds will be used:

II. Organization Description: *The Organization Description section should include a description of the organization, the partnerships and relationships that will be important to carrying out the activities funded by the grant, approval by any governing body such as a school board, and information about prior grants received from the CFTT.*

- Description of the organization:
- Any partnerships/relationships that will support grant activities:
- Governing body that has approved the grant submission:



III. Background: *The Background section should provide an explanation of the problem that has created the need for the program that will be funded by the requested grant. It should provide evidence that the problem exists as well as that the proposed project will contribute to a solution to the problem or will reduce the harmful impact of the problem.*

- Describe the problem/need (include data or other evidence):
- Evidence that the proposed project will contribute to a solution or reduce the harmful impact of the problem:

IV. Project Description (Program Narrative): *The Project Description should give a detailed description of the program that will be funded by the requested grant. This description should include what services you promise to deliver to what population, and what results you expect to bring about. Explain the duration of time during which the funds will support the project, the goals and activities of the project, how they will be achieved, and how success will be measured. The Project Description should include information about the staff who will work on the project and their experience and qualifications to perform the activities that will be funded.*

- Target population: What population will directly benefit from this project? Approximately how many people does this represent?
- Goals of the project: What are the desired results, outcomes, or targets? What specific products or services will this project deliver?



- How the goals will be achieved: What specific actions or activities will occur to achieve the project goals?
- How will success be measured: Describe what the specific observable and measurable evidence/outcomes will be that tell us the desired results are happening?
- Duration of time during which these funds will support the project:
- Information about the staff: What are the roles of the people who will work on the project and what is their experience and qualifications to perform the activities that will be funded?



V. Budget *Provide a table with categories of expenditures that will be funded by the requested grant, how much funding will be required for each category, and how much of that funding will come from other sources.*

Example:

Expenditure Category	CFTT/Hooker Youth Fund Request	Funds from other Sources	Total Cost of the Project
Salaries			
Equipment			
Rent/Mortgage			
Utilities			
Transportation			
Other (please list)			
Total			

Please ensure that "Other Funding" includes revenue from: • Grants/Contracts including local, state or federal government, Foundations (please itemize), corporations, and individuals. • Earned Income from events, publications, and projects. • Membership Income • In-Kind Support • Other (Please Specify)



Application Submitted By (Name and Title): _____

Date: _____

Applicant Contact Information:

E-mail: _____

Phone: _____

If you are selected for a grant award a report will be due to CFTT one year from the grant award date highlighting outcomes/successes.

If you have any questions about this application, please contact: Charity Field at 570.888.4759 or email: cfield@twintierscf.org

Electronic submission of the application is required. If other arrangements are needed, please contact: cfield@twintierscf.org